



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Vivekananda College of Arts, Science and Commerce (Autonomous)
• Name of the Head of the institution	V G Bhat
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	08251230455
• Alternate phone No.	08251230455
• Mobile No. (Principal)	9448240975
• Registered e-mail ID (Principal)	principalvcputtur@gmail.com
• Address	Nehru Nagar
• City/Town	Puttur
• State/UT	Karnataka
• Pin Code	574203
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	16/06/2022
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)				
• Name of the IQAC Co-ordinator/Director	Shivaprasad K S				
• Phone No.	08251237342				
• Mobile No:	9449207724				
• IQAC e-mail ID	iqac@vcputtur.ac.in				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://vcputtur.ac.in/				
4. Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://vcputtur.ac.in/iqac-naac/				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	-	2004	16/09/2004	16/09/2009
Cycle 2	A	3.12	2011	10/03/2011	10/03/2016
Cycle 3	A	3.30	2017	30/10/2017	31/12/2027
6. Date of Establishment of IQAC			10/12/2004		
7. Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8. Provide details regarding the composition of the IQAC:					
• Upload the latest notification regarding the composition of the IQAC by the HEI	View File				

9.No. of IQAC meetings held during the year	1	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>Under the leadership of IQAC, the institution had applied for autonomous status and the institution has been awarded with the autonomous status from this academic year. Faculty development programmes conducted. IQAC has been involving in all activities in relation to the implementation of autonomous status. IQAC makes sure that all the guidelines are being followed while constituting various committees of the autonomous college.</p>		
12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:		
Plan of Action	Achievements/Outcomes	
<p>Implementation of autonomous status as per the guidelines. Follow up of various activities and meetings to be held as an autonomous institution.</p>	<p>IQAC has made it sure that all the committees are formed as per the guidelines given by the authorities. IQAC has confirmed that all meetings and other activities of various boards and committees are held from time to time.</p>	
13.Was the AQAR placed before the statutory body?	Yes	
<ul style="list-style-type: none"> Name of the statutory body 		

Name of the statutory body	Date of meeting(s)
College governing council	21/12/2023
14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> • Year 	
Year	Date of Submission
2022-23	30/01/2024
15. Multidisciplinary / interdisciplinary	
<p>According to the National Educational Policy 2020, the college is getting ready to add multidisciplinary subjects to its curriculum in order to help students develop their overall abilities, including the intellectual, aesthetic, social, physical, emotional, and moral ones, in an integrated manner. The institution intends to establish short term and vocational courses while taking the issues that the students experience into consideration. The objective is to equip the students so they can forge a path towards self employment rather than relying solely on government employment. The College is attempting to classify the programme learning outcomes, along with courses and unit learning outcomes, that describe the precise information, abilities, attitudes, and values that are to be acquired by the students when they complete the programmes.</p>	
16. Academic bank of credits (ABC):	
<p>The institution has yet to evolve a plan and get the approval from the Academic Council before implementing the Academic Bank of Credits. The institution's pedagogy is student-centered and the pedagogies of the faculties are constructive, inquiry-based, reflective, collaborative, and integrative. The learning outcomes of the students are assessed using summative and formative exams and assignments.</p>	
17. Skill development:	
<p>Since the college's mission is to advance towards quality, value based education, it makes an attempt to instill optimism and nationalism in its students. The college further observes national festivals including Republic Day and Independence Day. Taking part in events like Kargil Vijay Diwas, Environment Day,</p>	

and commemorating the birthdays and deaths of our national leaders all help students develop positive character traits. The institution also uses mentoring as one of its practices to help students make the most of their education and explore their options for employment after graduation.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college is known for its inculcation and practice of Indianness, it also stresses on value-based education in its vision statement. The institution offers a Certificate Course in Prakrit Language. There's a bi-lingual journal brought out by the college. The Kannada department annually arranges a Multi-Lingual Poets' Meet. The Fine Arts Association of the college has activities spread over the entire year to encourage students perform within and also participate in Inter-collegiate/ University Level competitions. The college has initiated two study centers namely, Bharatheeya Samskruthi Mathu Lalitha Kalegala Adhyana Kendra and Deraje Seetharamayya Yakshagana Adhyana Kendra to preserve and promote traditional art forms of India, under the guidance of Vivekananda Research Cell.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

A multi-lingual approach to teaching: Multilingualism is one of the foremost things outlined in NEP. Such an approach leads to multidisciplinary way of thinking, which gradually leads the students towards constructivism with an impetus on Indianness. The latter is identified as the good practice of the institution.

20.Distance education/online education:

The college offers a few certificate courses, which are held in online mode partly. Prakrit and German Language classes are held in online mode also.

Extended Profile

1.Programme

1.1

9

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student2.1 2039

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 638

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 638

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic3.1 9

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 93

Number of full-time teachers during the year:

Extended Profile

1. Programme

1.1	9
Number of programmes offered during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File

2. Student

2.1	2039
Total number of students during the year:	
File Description	Documents
Institutional data in Prescribed format	View File

2.2	638
Number of outgoing / final year students during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File

2.3	638
Number of students who appeared for the examinations conducted by the institution during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File

3. Academic

3.1	9
Number of courses in all programmes during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	93
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Number of full-time teachers during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	View File	
3.3	93	
Number of sanctioned posts for the year:		
4.Institution		
4.1	1320	
Number of seats earmarked for reserved categories as per GOI/State Government during the year:		
4.2	53	
Total number of Classrooms and Seminar halls		
4.3	177	
Total number of computers on campus for academic purposes		
4.4	105.97870	
Total expenditure, excluding salary, during the year (INR in Lakhs):		

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The college has adhered to the curriculum structure of the university. The curricula structure and content are oriented carefully to meet Programme Outcomes, Programme-Specific Outcomes and Course Outcomes.

The course offered under Humanity sensitizes the students towards the social, economic, historical, geographical, political, ideological and philosophical tradition and thinking. The syllabus on Banking and Insurance, Finance, Marketing, Human Resources and

Accounting is taught under the Commerce and Management programme. Program-specific outcomes and Course outcomes of the BSc program include surveying and identifying local tree foliage, scientific reasoning and quantitative analysis in Chemistry, studying National parks, Sanctuaries, Endangered and threatened species and vegetation types in Zoology and Botany, power of reasoning and problem-solving ability through Mathematical skills. BCA has relevance in areas such as Cloud Computing, AI, Python, R Programming and Ada. Language communication skills help to meet the needs of industry and train the students to take up career in local and global organizations. Journalism programme is focused on practical skill-based leaning to prepare the students to take up career in media.

All departments have thoroughly visualized the learning objectives and Programme Outcome, Programme-Specific Outcomes and Course Outcomes and incorporated them into the lesson plans.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://vcputtur.ac.in/index.php/college-syllabus/

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

75

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

0

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

27

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The above issues have been made part of the curriculum in the

following manner: Professional Ethics: Numerous courses address professional ethics and ethical concerns within specific subjects. Students engage in academic meetings, seminars, workshops, and lectures, broadening their perspectives on professional ethics. The college organizes these events to encourage students's; awareness, featuring talks by eminent scholars. Gender: The curriculum of several subjects includes topics such as the right to equality, gender issues, professional obstacles, and corporate social responsibility for women. The college has a women's cell, a sexual harassment prevention cell, a student grievance redressal cell, and an anti-ragging cell. HUMAN VALUES: Students learn the importance and relevance of cross-cutting issues and value-based concepts through classes. Various associations host blood donation camps, awareness programs, environmental conservation initiatives, visits to orphanages, and facilities for the physically disabled. Regular yoga classes are conducted for undergraduate students. Environment and Sustainability: A paper on Environmental Studies is taught in the first year of all UG programs as part of the curriculum. Concepts related to green marketing, business environment, and entrepreneurship have been added to the curriculum. Various programs, such as campus bird watching, field visits, and aquarephilia, are organized by the Nature Club. College NSS units strive to keep the campus free from plastic through "PLASTIC COLLECTION HOME".

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

4

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above	
215	
File Description	Documents
List of students enrolled	View File
Any additional information	View File
1.3.4 - Number of students undertaking field work/projects/ internships / student projects	
220	
File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File
1.4 - Feedback System	
1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	B. Any 3 of the above
File Description	Documents
Provide the URL for stakeholders' feedback report	https://vcputtur.ac.in/igac-naac/
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded
1.4.2 - The feedback system of the Institution comprises the following	C. Feedback collected and analysed
File Description	Documents
Provide URL for stakeholders' feedback report	https://vcputtur.ac.in/igac-naac/
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment of Students	
2.1.1.1 - Number of students admitted (year-wise) during the year	
775	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)	
638	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.	
<p>The college is situated in a semi-urban area and during the path of the Teaching and Learning process, we have to deal with different types of students. Based on their first internal tests, the learners are identified as slow learners to form groups for remedial courses. The interaction with the students to understand reasons for their slow learning and the arrangement of discussions among the peer groups are helpful. Counseling, discussion, and interaction between the teacher and the slow learner are organized to understand the difficulties faced by them.</p> <p>The additional study materials and question banks are provided by the respective Departments. The advanced learners are identified at the beginning and are provided extra guidance from the respective Departments to sharpen their knowledge. Attending National Level Seminars, Workshops, Inter-Collegiate Competitions, and Fests help the student to develop their performances. Coaching</p>	

classes for PG CET, CA Foundation Course, and UPSC exam (YASHAS) are beneficial for advanced learners. Advanced reference books are given from the Departmental library. Scholarship and Endowment Funds for meritorious students are given to support their studies.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vcputtur.ac.in/wp-content/uploads/2024/02/2.2.1-CA.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/11/2022	1815	106

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Vivekananda College has revolutionized its approach to education by embracing innovative and student-centered teaching strategies, elevating the learning experience. Through the implementation of cutting-edge methodologies such as experiential learning, participatory learning, and problem-solving approaches, the institution has placed students at the forefront of their education. Experiential learning finds expression through various avenues like educational field trips, internships in diverse institutions and industries, student-led seminars, and the remarkable initiative of Panchajanya 90.8, the student-run community radio. Moreover, students engage in creative endeavors, crafting documentaries, short films, and periodical bulletins, fostering expression and creativity.

Participative learning thrives within Vivekananda College through interdisciplinary projects, student-conducted exhibitions, hands-on workshops, and stimulating group discussions, further augmented by webinars and courses on platforms like MOOCs and Coursera.

Complementing these approaches, problem-solving methods are integrated into the curriculum through project-based learning, quizzes, engaging games, assignments, and active participation in hackathons. Recognizing the diversity of learning needs, the faculty employs a spectrum of teaching methodologies, combining conventional lecture styles with interactive, collaborative, and technology-enabled approaches. This comprehensive approach ensures that learning becomes not only enjoyable and engaging but also personalized, enhancing memorization and effectively meeting individual learning objectives.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://vcputtur.ac.in/wp-content/uploads/2024/02/2.3.1-Student-Centric.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The institution integrates ICT into traditional classroom education, with 70% of classrooms equipped with projectors and high-speed Wi-Fi across the campus. Faculty extensively employs ICT tools to elevate teaching methods. They utilize Google Meet for online classes, interactive elements like animated PPTs, video clips, YouTube resources, and simulation tools to enrich the learning experience. Departments like Computer Science predominantly embrace ICT tools, while others such as English and Mass Communication bolster knowledge through subject-specific laboratories. Online software supplements explanations, encouraging interactive learning, often utilizing LCD projectors for educational screenings.

To ensure technological proficiency, Digital Fluency is a mandatory early-semester subject. Additionally, teachers create modules recorded by the Instructional Media Centre, accessible to students. Communication happens through YouTube, emails, WhatsApp for material sharing, announcements, and addressing queries. The library grants computer and online journal access, supplemented by faculty-recommended subscriptions. A Browsing Centre in the library promotes online resource use, while hostel Wi-Fi fosters continuous learning.

Overall, the institution implements a comprehensive ICT framework,

engaging various tools, platforms, and resources to enhance both teaching and learning experiences, promoting digital literacy across departments and students.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://vcputtur.ac.in/wp-content/uploads/2024/02/2.3.2-ICT-tools-support.pdf
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

35

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The college annually prepares an academic calendar that serves as a foundation, outlining crucial dates including the academic year's commencement, mid-semester exams, end-semester examination schedules, holidays, and semester breaks. This careful process involves key stakeholders such as the Management, Principal, Controller of Examination, and Special Officer (Administration), culminating in a detailed action plan for the upcoming academic year. Timelines for key meetings such as the Board of Studies (BOS), Academic Council, and Governing Council are systematically established well in advance, ensuring efficient planning.

A comprehensive teaching plan is crafted to allocate course content within designated lecture hours, maintaining a consistent

and balanced teaching pace. Monthly oversight by Heads of Departments (HODs) guarantees the steady progress of course content. Any identified discrepancies prompt discussions among relevant faculty members, facilitating the scheduling of additional work if needed. The Head of the Department takes charge of supervising the lesson plan's effective implementation, ensuring seamless execution aligned with educational objectives. This structured methodology fosters a coherent academic framework, creating an environment conducive to organized teaching and learning.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

106

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

16

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

848

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms**2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year**

20

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The institution has made significant enhancements to its examination procedures through the integration of IT and the implementation of a Continuous Internal Assessment (CIA)

system. The incorporation of IT tools and technologies has introduced efficiency and transparency to examination procedures

The Continuous Internal Assessment at the College includes four components: Two internal Assessment Examinations, Seminars/Assignments/Problem Solving Skills/Practicals, and Multiple-Choice Questions (MCQs) etc. The examination cell conducts examination as per rules and regulations of the college.

The examination Cell mainly deals with appointment of paper setters, examiners, supervisors, preparation and publication of schedule of examinations, conduct of examinations, evaluation of performances of students and timely declaration of results.

IT integration and Examination Reforms: The IT tools include- Online MCQ Exams, Providing Internal Assessment marks card to students, CCTV at examination cell for security, Central Valuation with immediate mark upload to software, Publishing results in the Website etc

The college has designed software to process semester examination results. This software helps college to give semester end exam results within 15 to 20 days of Completion of examination. The planned adoption of these software has brought about remarkable improvements in the examination system at Vivekananda College of Arts, Science and Commerce (Autonomous), Puttur.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	---

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The institution prioritizes clarity regarding Program Outcomes (POs) and Course Outcomes (COs) for both teachers and students, ensuring a clear understanding of content, scope, and expected competencies. The college's syllabus, readily available on the University and college websites, articulates course objectives. Additionally, POs and COs are prominently Mentioned across all

programs in the Syllabus. During admission counseling, candidates and parents are familiarized with these outcomes, while institutional and departmental orientation programs provide an overview.

The Lesson Plans, present in the teachers' work diaries, delineate module-wise learning objectives. Departmental notice boards showcase departmental ideals alongside stated POs and COs for each program. Syllabi and Outcomes are available in departmental offices and the college library. Faculty members ensure course delivery aligns with stated outcomes, describing COs during initial class sessions. Faculty involvement in syllabus drafting committees enhances teaching quality and awareness of outcomes.

Workshops, seminars, and conferences attended by faculty, including those related to the National Education Policy (NEP), enrich teaching approaches. Career counseling lectures and capability enhancement programs effectively communicate learning objectives. Interaction with successful alumni helps students appreciate how courses shaped their careers. Overall, these efforts align with the institution's dedication to informing and involving both teachers and students in achieving academic goals and institutional ideals.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	https://vcputtur.ac.in/wp-content/uploads/2024/02/2.6.1-PO-and-CO-of-UG-and-PG.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

For undergraduate programs like BA, B.Sc., B.Com, BCA, and BBA, institutions assess the attainment of POs and COs by employing diverse methods. These could include regular assessments, examinations, projects, internships, and presentations. POs typically revolve around skills development, critical thinking, problem-solving abilities, communication skills, and subject-specific knowledge. Institutions evaluate the attainment of these outcomes through continuous assessment of COs aligned with each course within the program. Regular feedback mechanisms, grading systems, and overall performance in various courses contribute to

evaluating POs and COs for undergraduates.

In the case of postgraduate programs such as M.Com, M.Sc. in Chemistry, MA in Journalism, and M.Sc. in Mathematics, institutions often focus on higher-order outcomes like advanced research skills, specialized subject knowledge and professional competence. Evaluations in these programs involve in-depth research projects, comprehensive examinations, and practical applications of theoretical knowledge. Assessments are designed to measure the attainment of specific COs tied to each course, aligning with the overarching POs of the program.

In conclusion, institutions use a variety of assessment tools and methods to evaluate the attainment of POs and COs for undergraduate and postgraduate programs, ensuring the holistic development and competency of students in their chosen fields of study.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://vcputtur.ac.in/wp-content/uploads/2024/02/2.6.2-Attainment-of-PO-and-CO.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

586

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://vcputtur.ac.in/wp-content/uploads/2024/02/College-Annual-Report-2022-2023.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://vcputtur.ac.in/wp-content/uploads/2024/02/2.7.1.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The institution has a well planned research policies and objective to promote research culture among teachers students in particular and institution as a whole. Research and innovations are considered very important aspect for the development of quality of teachers and institution. For the promotion of research activities students are encouraged to write research articles and dissertation and project work under the guidance of faculty members. Teachers are encouraged on time to time bases to present their research papers in various journals, magazines care listed and also columns in journals. The institution has taken initiative to start a research centre known as Vivekananda research centre with a objective of promotion of research activities and to provide minor research projects to the selected teachers and also seed money for the promotion of research. It also has a Plan to bring a journal with issn for the publication of invited research article of teachers from various discipline. The institution with the guidance of management has proposed for a research advisory committee. Workshops and seminar on research methodology is conducted on time to time basis.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://vcputtur.ac.in/wp-content/uploads/2024/02/Professional-Ethics-Manual.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year

(INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research**3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)**

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

1

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The college has organized seminars on Research Methodology, Intellectual Property Rights (IPR) Entrepreneurship and Skill Development for the beneficial of students. These programs will

help the students to have an innovative ideas over research fields, to maintain confidentiality of the innovations, to have a better career as self-entrepreneurs. The resource person will motivate the students to choose the field where his/her strength lies and encourage them to walk on that path to build the career over it.

The college has various non statutory committees such as entrepreneurship development cell, museum and development studies in history Heritage club, election literacy club information technology club training and placement cell to promote innovative practices among students.

Student faculty development programme enable the students to interact with other students.

The research cell of the college on time to time bases monitors the research work done by the student and the research centre published a book named SAMATHVA

The science department undertake a program called Indepth were high school students will participate and gain Knowledge on various science topics.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://vcputtur.ac.in/wp-content/uploads/2024/02/Professional-Ethics-Manual.pdf https://vcputtur.ac.in/igac-naac/

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

6

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	E. None of the above								
<table border="1"> <thead> <tr> <th data-bbox="86 533 529 589">File Description</th> <th data-bbox="539 533 1436 589">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 600 529 846">Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check</td> <td data-bbox="539 600 1436 846" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 857 529 902">Any additional information</td> <td data-bbox="539 857 1436 902" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File	Any additional information	No File Uploaded			
File Description	Documents								
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File								
Any additional information	No File Uploaded								
3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year									
3.4.2.1 - Number of PhD students registered during the year									
0									
<table border="1"> <thead> <tr> <th data-bbox="86 1193 529 1249">File Description</th> <th data-bbox="539 1193 1436 1249">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1261 529 1361">URL to the research page on HEI website</td> <td data-bbox="539 1261 1436 1361" style="text-align: center;">Nil</td> </tr> <tr> <td data-bbox="86 1373 529 1496">List of PhD scholars and details like name of the guide, title of thesis, and year of registration</td> <td data-bbox="539 1373 1436 1496" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 1507 529 1563">Any additional information</td> <td data-bbox="539 1507 1436 1563" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	URL to the research page on HEI website	Nil	List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File	Any additional information	No File Uploaded	
File Description	Documents								
URL to the research page on HEI website	Nil								
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File								
Any additional information	No File Uploaded								
3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year									
12									
<table border="1"> <thead> <tr> <th data-bbox="86 1776 529 1832">File Description</th> <th data-bbox="539 1776 1436 1832">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1843 529 1966">List of research papers by title, author, department, and year of publication</td> <td data-bbox="539 1843 1436 1966" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 1977 529 2033">Any additional information</td> <td data-bbox="539 1977 1436 2033" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	List of research papers by title, author, department, and year of publication	View File	Any additional information	No File Uploaded			
File Description	Documents								
List of research papers by title, author, department, and year of publication	View File								
Any additional information	No File Uploaded								

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

25

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed**3.4.5.1 - Total number of Citations in Scopus during the year**

6

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University**3.4.6.1 - h-index of Scopus during the year**

6

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy**3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)**

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The college conducts various activities through the forums to sensitise students to social issues for their holistic development. The institution aims at the participatory extension activity, which is necessary to bring balance among the students' perception, knowledge, and conduct. The staff and students continued their efforts by involving themselves in community related activities in their neighbourhood.

The College has progressed community presence concept in which the students are guided, trained, motivated, and sensitised themselves towards various social issues through NSS, NCC, Rovers and Rangers

and Red-Cross.

- In-Depth: Demonstration of Science experiments for high school students.
- Spoken English Training Camp.
- Out-reach program conducted by students.
- Cashew Breed Research Information Program.
- Voter awareness conducted by NCC, NSS, Red-Cross, Rovers and Rangers, and Electoral Literacy Club.
- Cleaning (Swachhata Abhiyana) program conducted by NCC students in the surroundings of Puttur.
- Annual Special Camp conducted by NSS.
- Blood Donation Camp was organized.
- Blood donated by students to Blood Bank Puttur during the emergency.
- NCC Cadets volunteered for medical camp conducted at Mahamayi Temple, Puttur.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vcputtur.ac.in/wp-content/uploads/2024/02/Supporting-Document-3.6.1-combined.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

8

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

11

File Description	Documents
Reports of the events organized	View File
Any additional information	View File
3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year	
590	
File Description	Documents
Reports of the events	View File
Any additional information	View File
3.7 - Collaboration	
3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work	
92	
File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File
3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)	
3	
File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File
INFRASTRUCTURE AND LEARNING RESOURCES	
4.1 - Physical Facilities	

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institution is located a kilometre away from the SH 88, in a sprawling campus of more than 53 acres. The institution has the following infrastructural facilities:

Teaching - Learning aspects: Staff Rooms, Common Staff room, Physical Directors' Room, and Classrooms; ICT facilities, Science Laboratories, Botany and Zoology Museums, Seminar halls, Library, and Hostels.

Administration- Principal Chamber, Administrative Office, IQAC room, and Exam section.

Technology-enabled learning spaces include a lab for Mathematics, a Common Computer Lab and language Lab, a Media Centre and Studio, a Browsing Centre, public address system.

Specialized facilities: Research Centre, Community Radio, Museum, Xerox centers, Bank with ATM, and Water Dispenser.

To support Co-curricular activities, we have the NCC Office, NSS Office, Youth Red Cross Unit office, Rovers and Rangers' Den & Band party.

Communication Skill development: Training and Placement Cell, Language Lab, and HRD & Counselling Cell.

Infrastructural facilities for Sports and Games.

Cultural Activities: For enhancement of the cultural performance of the students, an open stage in the college quadrangle and Cultural Study Centres on Fine Arts 'Bharatheeya Samskrithi mattu Lalithakalegala Adhyayana Kendra', 'Deraje Seetharamayya Yakshagana Adhyayana Kendra', 'Yaksha Ranjini'- an association of students and staff Yakshagana artists, Musical Instruments, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor

and outdoor) including gymnasium, yoga centre, auditorium etc.)

The institution gives utmost importance to the overall development of the students and organizes various sports, games, and cultural activities on campus regularly. To support this, the institution has the following facilities which are kept open beyond the working hours for students and staff.

The institution has multiple halls with seating capacities of 1500 (Keshava Sankalpa), 450 (Baindoor Prabhakar Rao Hall), 250 (Golden Jubilee Hall), and 75 (Audio-Visual Hall) for annual functions and cultural events. Moreover, there's an Open stage in the quadrangle for theatrical performances. The institution provides opportunities for the students to showcase their talents through radio Panchajanya, and Multi-media center (Vikasana TV).

The institution also offers a substantial 1,57,092 sq. ft playground catering to athletics and various sports like Cricket, Football, Badminton, Volleyball, Throw ball, Kho-Kho, and Kabaddi. And provides facilities for indoor games like Carom, Table Tennis and Chess. Furthermore, there's a dedicated Dhyan Mandir for regular Yoga and Meditation sessions. In addition, weight lifting and multi-gym facilities are equipped with Dumbbells, Exercise balls, Lat pulling down, Treadmills, gym bikes, Adjustable bench Barbells, and more.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

16

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)**Rs. 1384407**

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The library is fully automated with the EASY LIB software and has been upgraded with the new web version 6.2a under the UGC-CPE grant. IN-OUT Management software is installed to maintain the user's statistics. All the readers have to scan their ID cards while entering and leaving the library.

Features of Easylib software:

Web OPAC: Book searching by title, author, etc. from home/mobile

Catalogue and Accessioning: Data entry, gives a clear picture of several copies of books on various subjects, easy to get all purchase statistics, easy to print Barcodes.

Members: Each student's extensive details are tracked by student ID, easy to generate reports by member ID.

Circulation: Easy to issue/return/renewal of books.

Periodical information: Helps to get complete periodical purchase details.

Browsing center: 5 computers wi-fi facility.

N-List (INFLIBNET): Our college is a member of this network. More than 6000+ e-journals and 1,99,000 e-books are available on this database- <http://nlist.inflibnet.ac.in>

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	A. Any 4 or more of the above
File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File
4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)	
105164.00	
File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)	
4.2.4.1 - Number of teachers and students using the library per day during the year	
575	

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The IT policy is there in the institution (page number 69, 16th chapter of the Policies, Regulations, and Professional Ethics).

The institution prioritizes an optimal environment to facilitate an enriching teaching-learning process for both faculty and students. With an internet bandwidth capacity of up to 100 Mbps, the institution supports a network accommodating 192 computers, equipped with varying configurations including i3/i5/i7 processors, 4GB/8GB RAM, 1TB/500GB HDD/ 250 GB SSD, and graphics cards. The technological infrastructure comprises 31 laser printers and 6 ink tank printers for comprehensive printing needs.

Additionally, the college has 18 classrooms and 2 auditoriums with LCD facilities to enhance presentations and instructional materials. The systems within the college premises come preloaded with licensed Windows versions alongside open-source OS like Ubuntu and other necessary Application software. Moreover, the college holds membership to the N-list and possesses licensed versions of G-Suite, providing every student and faculty member with college domain-based email IDs. These IDs facilitate seamless utilization of various online teaching tools such as GMeet, Google Classroom, and departmental YouTube channels for live and recorded classes.

The Vikasana TV, housed in the Media Lab/Video Lecture Facility, serves as an invaluable resource, offering current college news updates. This strong technological infrastructure underscores the institution's commitment to fostering a conducive learning.

The institution has a strong vision for its IT systems, covering Wi-Fi, cyber security, and related aspects., and has an allocated budget for updating computing facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1815	222

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 750 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

127.5469320

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The Institution has a policy for maintenance (Chapter 24, page number 89 of Policies, Regulations and Professional Ethics)

The institution concedes great importance to the fact that the need of the day in the educational field is student-centered teaching and learning with the appropriate use of ICT along with the traditional chalk-and-talk. In this regard, e-content study materials are made available for the use of students in the departments, the college library with EasyLib software, computer labs, and departmental channels on YouTube.

The library has a dedicated free-to-use cyber center for the benefit of both the staff and students. Along with this, educational DVDs, language labs, and LCD projectors are fitted into specific classrooms to enable the students to get varied and latest information in various areas of study. As an updated policy decision, students are encouraged to make use of upgraded computers for MS Word, MS PowerPoint, MS Excel, Adobe Photoshop, Adobe PageMaker, Adobe InDesign and such software for presentations, class Seminars, quizzes, preparation of news bulletins and to extend students make use of well-maintained multi-gym facilities and playgrounds for their personal development and so on. These facilities are used not only for course-related study but also for preparing for off-campus competitions, camps, Conferences, etc. If the necessity arises, the college Management and principal contact the experts for the maintenance of equipment and the Laboratory.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1119

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

161

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

98

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

5.2 - Student Progression	
5.2.1 - Number of outgoing students who got placement during the year	
15	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
5.2.2 - Number of outgoing students progressing to higher education	
155	
File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded
5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year	
5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year	
9	
File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year	
14	

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The college has an elected, functioning student council comprising the president, secretary, joint secretary, and class representatives; the election process of which is conducted at the beginning of the academic year. Following the election, the principal and student welfare officers meet with the student council to discuss and plan curricular and extracurricular activities for the upcoming academic year.

To maintain transparency and to develop leadership qualities among the students, they are involved in the decision-making process. The office-bearers of the Student Union are also members of administrative bodies like IQAC. Apart from administrative bodies, students are also included in various bodies and associations, such as Women Cell, Library Committee, Hostel committee, Sports Council, Student Grievance Redressal Cell, NSS, NCC, Youth Red Cross and Editorial committee of Annual Magazine (Jagruthi), etc. The students are actively involved in conducting several programs, such as the celebration of national festivals, organizing blood donation camps (in collaboration with the Red Cross and NGOs), the college annual day, intercollegiate cultural competitions, athletic meets and games championships, organizing Talents' Day programs, leadership training programs, workshops, seminars/conferences, extension, and outreach programs, to name a few.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

18

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

There is a registered alumni association, Vivekananda College Hiriya Vidarthigala Sangha, which contributes significantly to the institution's progress. Here are some of the submissions:.

- The Alumni Association played a significant role in creating the campus auditorium, Keshava Sankalpa.
- Donated books from many streams to the campus library.
- Alumni have established endowment scholarships for deserving students.
- The Alumni Association contributed significantly to the construction of the PG block.
- The Alumni Association has installed drinking water purifiers on campus for the benefit of students and staff.
- The Alumni Association donates Rs. 25,000 annually to provide free midday meals to poor and deserving students.
- Alumni from our college's 1981-85 batch from Kodagu area and the B.Sc. 2008 batch contributed Rs. 1,51,000 and Rs. 71,000, respectively, for the benefit of underprivileged and deserved students.

This institution's graduates have been key collaborators in the development and advancement that have occurred over the last 60 years. Their support and participation in the Silver and Golden Jubilee celebrations provided a new push for the activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year	D. 2 Lakhs - 5 Lakhs
File Description	Documents
Upload any additional information	View File
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution	
<p>Vivekananda College of Arts, Science, and Commerce established in 1965, is a unit of the esteemed Vivekananda Vidyavardhaka Sangha® Puttur. Adhering to a democratic management system, the institution is dedicated to fulfilling its vision and mission for higher learning objectives. The institution employs a decentralized participatory governance model to achieve its goals. Regular meetings of the Governing Body, College Governing Council, Academic Council, Board of Studies, Principal, IQAC, Special Officers, Deans, and HODs are held to develop strategic plans. Statutory and Non-Statutory committees, under the effective leadership of the Principal, work collaboratively to prepare and execute action plans throughout the year.</p> <p>The vision and mission of the institution is realized by giving qualitative, skill-oriented and value-based education to the students particularly students from rural areas under the able leadership of management and principal and dedication and commitment of staff members through initiatives like coaching for courses through VICAS unit (CA Foundation), Yashas unit (UPSE exam training), Bhavish unit (Teaching) along with regular programme, Value-added skill-based program, Add-on courses, Certificate courses, Experiential learning (in-depth programme, field visit, industrial visit, Vikasana TV channel, radio Panchajanya), Co-curricular and Extracurricular activities (NCC, NSS, Rovers and Rangers Red Cross Society and other associations related to subjects).</p>	

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://vcputtur.ac.in/wp-content/uploads/2024/02/6.1.1-Add-Information.pdf

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The institution embraces a decentralization and participative management approach, fostering active engagement among stakeholders through regular meetings of various bodies. These include the Governing Body, College Governing Council with staff representatives, Academic Council, Board of Studies (BoS), Principal, Internal Quality Assurance Cell (IQAC), Special Officers, Deans, Heads of Departments (HoD), Student Council, Parent-Teacher Association (PTA), Alumni Association, and well-wishers. These forums convene meeting regularly to strategize and assess the execution of the institution's defined Vision and Mission.

Case Study

An exemplary demonstration of decentralization and participative management is witnessed in the semester examination system. The Autonomous Examination Cell, under the leadership of the Controller of Examination, determines examination dates and timetables in alignment with the academic calendar. The core exam committee, comprised of internal and external question paper setters, produces three sets of question papers, scrutinized by Board of Examination (BoE) chairs. The Chief Controller of Examination randomly selects one paper. Further, the Chief Superintendent, Office Superintendent, office staff, flying squad, custodians, and an inquiry committee for malpractice cases are appointed, streamlining the examination process. From room invigilation to answer script collection and valuation, each step involves collaborative efforts of internal and external faculty members, reflecting the institution's commitment to inclusive and decentralized decision-making.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://vcputtur.ac.in/wp-content/uploads/2024/02/6.1.2-case-study-.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The institution boasts a well-established administrative framework, encompassing the Governing Body, Governing Council, Academic Council, College Board of Studies, Principal, IQAC, Special Officers, Dean's, and HOD's, all of whom collaborate to design and implement strategic plans aligned with the institution's vision, mission, core values, and objectives. Statutory and Non-Statutory committees contribute to the planning and execution of activities, while administrative and office management functions are efficiently handled through software applications such as SIPSNITYA, Tally ERP9, and In-house Software. The institution subscribes to N-List, offering access to e-journals and e-books, and utilizes EASY-LIB software for library automation. Under the principal's leadership, both academic and non-academic wings work cohesively to ensure the smooth functioning of activities.

Activity

The management regularly develops and upgrades infrastructure facilities as highlighted in the college Infrastructure and Learning Resources Policy (Page No. 66) on the campus to provide a conducive ambiance for the efficient conduct of educational programs. Infrastructure development remains a priority, with the establishment of a new computer lab featuring 40 computers and the installation of LCD projectors in multiple classrooms and halls to meet the growing demand for ICT requirements. An Autonomous Exam Cell was established to meet the requirements. These initiatives collectively contribute to the institution's commitment to providing a conducive ambiance for the efficient conduct of educational programs, fostering continuous improvement and growth.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://vcputtur.ac.in/wp-content/uploads/2024/02/Professional-Ethics-Manual.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The institution has a well-defined hierarchical structure to coordinate academic and non-academic tasks. The Organogram comprises the Parent body- Vivekananda Vidyavardhaka Sangha® Puttur, College Governing Council, Principal, IQAC, Special Officers, Deans, HoDs, Staff and administrative wing and Governing Body, Academic Council, Board of Studies, Board of Examiners, and Autonomous examination cell. The institution has constituted statutory and non-statutory committees that function in compliance with the vision, regulations, policies, and statutes stipulated by the government, UGC, affiliating university, and management. The IQAC strategically plans for quality sustenance. The teaching wing operates under the guidance of HoDs, Deans, and special officers, with faculty and lab assistants playing integral roles. Administrative functions are managed by the Office Superintendent and staff, while the library is overseen by the Librarian and supporting staff. Hostel operations follow a hierarchical structure with wardens and supporting staff. The institution adheres to clear standards and procedures for employee hiring and promotion, with service norms from the university, state government, and UGC applied to aided personnel. Management-appointed staff are governed by the Parent body's Service Rules, resulting in effective and transparent institutional governance through well-defined policies.

File Description	Documents
Paste link to Organogram on the institution webpage	https://vcputtur.ac.in/wp-content/uploads/2024/02/6.2.2-Organogram.pdf
Upload any additional information	View File
Paste link for additional Information	https://vcputtur.ac.in/wp-content/uploads/2024/02/Professional-Ethics-Manual.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution prioritizes the well-being and professional development of its staff members as highlighted in the Staff Welfare Policy (Page No.61) by offering a comprehensive range of benefits. Leave facilities such as Casual Leave, Earned Leave, OOD, Special Casual Leave, and Maternity Leave are provided. Additionally, staff members benefit from Group Insurance, Employee State Insurance (ESI), Provident Fund, Gratuity, and other retirement perks. A Staff Representative actively participates in College governing council meetings, with the Principal serving as the ex-officio secretary. Recognizing academic achievements, the Staff Club felicitates staff, while the Grievance Redressal Cell addresses concerns. Timely salary revisions and payments are ensured. The institution boasts a registered Employees Cooperative Society where staff with five years of service can become members, accessing loans and other advantages. Encouraging staff

development, the institution supports participation in events like Faculty Development Programs, Workshops, Conferences, Orientation Programs, and Refresher courses. Performance evaluation involves self-appraisal reports from both teaching and non-teaching staff, peer appraisal reports for teaching staff, and a comprehensive review by the Principal. The Work Diary, Departmental annual report, and Service Register are meticulously maintained and overseen by the Principal, culminating in a performance review meeting with the Governing council. The Principal presents an annual report during the college annual day, featured in the college magazine "Jagruthi," highlighting departmental activities and staff and student achievements.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vcputtur.ac.in/wp-content/uploads/2024/02/Professional-Ethics-Manual.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

14

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

23

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The institution maintains a robust and transparent accounting and reporting system, ensuring efficient fund utilization. A budget plan is in place, overseen by the Finance Committee, comprising the Principal as Chairman, the Parent Body Finance Officer, and a senior faculty member. Periodic meetings are conducted to review budget and expenditure, with the approved budget presented to the College Governing Body.

Regular internal and external audits are conducted, covering financial statements for funds from various sources such as UGC, State government, Parent Body, Parents Teachers Association, government scholarships, NSS, NCC, Rovers and Rangers, Youth Red Cross, Alumni Association, Endowment Fund, and Vidyanidhi of the Parent Body. Three bank accounts—Joint account, Grant account, and Management Account—facilitate administrative processes. A chartered accountant performs internal and external audit, and external audits by government department is also allowed.

Audit objections, if any, are addressed by the parent body's accounts department. An action taken report is submitted to the Finance Committee and the auditor for approval, ensuring accountability, transparency, and efficient institutional operations.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vcputtur.ac.in/wp-content/uploads/2024/02/6.4.1-Audited-statements.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

Rs . 223370

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Every year, institution diligently prepares a budget plan to ensure the efficient utilization of funds as stated in the Funds Mobilisation Polcy(Page No. 72)received from various sources for the development. The Parent Body takes responsibility for the salaries of the management-appointed staff and the maintenance expenses of the institution. Funding sources include contributions from the State government, UGC grants, revenue from self-financed courses, and support from organizations such as NSS, NCC, Youth Red Cross, Rovera and Rangers and the Alumni association. Additionally, the institution relies on various scholarships provided by the central and state governments, as well as contributions from the Parents Teachers Association (PTA), well-wishers, and the Vidyanidhi of the Parent Body. These financial resources are utilized to assist students from SC/ST and OBC categories, as well as those who demonstrate financial need and academic merit. With contributions from management, staff, parents, donors, and well-wishers, the institution extends its support further by providing the "Annapoorna Mid-Day Meal" facility to deserving students. The funds are optimally utilized for initiatives such as new infrastructure development and maintenance, salary payments, organization of seminars/workshops, student support, extension activities, sports promotion, library

expenses, examination costs, and more. This comprehensive approach ensures the holistic development and well-being of the institution and its students.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://vcputtur.ac.in/wp-content/uploads/2024/02/Professional-Ethics-Manual.pdf

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC, guided by the management and principal, plays a pivotal role in overseeing the internal quality of institutional functioning as highlighted in the Quality Assurance Policy (Page No 70), ensuring the provision of necessary human resources and physical spaces. Serving as the linchpin for coordination and execution of on and off-campus activities, each academic year commences with crafting the academic plan and offering guidance for various programs, including faculty training, workshops, seminars, conferences, student council orientation, non-teaching staff orientation, skill enhancement activities, leadership training, employability training for final-year students, certificate courses, outreach programs, and field visits. Embracing the significance of ICT, the college bolstered its administrative and academic endeavors with a new computer lab, equipped to meet growing demands, and the installation of LCD projectors in classrooms and halls to fulfill ICT requirements.

Autonomous Status and Campus Green Audit were the two highlighting practices under IQAC quality initiatives undertaken in post accreditation period.

Practice 1: Autonomous Status: The institution achieved Autonomous Status in August 2022 through dedicated efforts from Management, Principal, and IQAC along with staff members, realizing its vision.

Practice 2: Green Audit

A green audit of the college campus was conducted this year, leading to subsequent actions ensuring a conducive, healthy, and eco-friendly learning environment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vcputtur.ac.in/wp-content/uploads/2024/02/Professional-Ethics-Manual.pdf

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC consistently enhances the teaching-learning quality via action plans and execution. The Principal presents an annual report during the college annual day, featured in the college magazine "Jagruthi," highlighting departmental activities and staff and student achievements. Students are appraised through internal and semester exams, along with skill-oriented activities such as quiz, seminars, case analysis, field visits, projects, and participation in EC and CC activities. IQAC employs Periodic and Term End Review Mechanisms to assess and refine the teaching-learning process.

Example 1: Periodic Review

IQAC oversees department heads and committee conveners in creating and implementing action plans, reviewing them through regular meetings. Corrections and enhancements to quality initiatives are then made, ensuring ongoing improvement and adherence to established standards.

Example 2: Term End Review

Departments must submit an annual report to the IQAC, detailing conducted activities, student and staff achievements. The IQAC compiles this data in the AQAR, facilitating the tracking and promotion of incremental improvements. Academic performances are assessed through individual student scores in internal tests and semester examinations. Feedback on staff, programme and college is collected from outgoing students and is analysed in addition to alumni and parents' feedback providing valuable insights for continuous improvement .

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vcputtur.ac.in/wp-content/uploads/2024/02/College-Annual-Report-2022-2023.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://vcputtur.ac.in/wp-content/uploads/2024/02/College-Annual-Report-2022-2023.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The co-educational institution prioritizes inclusivity, equality, and dignity, fostering a welcoming environment. Talks promote gender equality awareness. A grievance redressal cell addresses complaints, supported by CCTV surveillance and entry restrictions. A student welfare committee ensures safety, with activities monitored to prevent anti-social behavior. Specific facilities for women include separate restrooms, canteen compartments, NCC wings,

sports sections, and hostels. International Women's Day is observed. Health awareness programs are held, including mental health counseling since 2021-22, aiding eight students. The college's women's cell, grievance appeal committee, and sexual harassment prevention committee are active. Programs include a suicide prevention workshop in November 2022, mental health awareness sessions in August 2022, a workshop on behavioral changes in youth in March 2023, and a guest lecture on challenges of youths in modern society in December 2022, featuring Dr. Anil Deepak Shetty and Ms. Arathi K as speakers.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://vcputtur.ac.in/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid waste management : Since the college has a formidable strength of students, the College hostels and the canteen produce a small amount of bio waste. This bio waste is collected by the Town Municipality from time to time. The waste is divided as dry and wet as required by the Municipality.

Biomedical waste management : Considering the necessity for sanitization and sanitary maintenance because of large number of girl students and ladies staff the college has a provision of sanitary pad incinerator.

E-waste management: By and large, the e-waste produced in the college campus is negligible. Still, e-waste such as discarded

computers, office electronic equipments and refrigerators are disposed off as per their conditions or handed over to the Management for further action. .

Sewage management: Sewage from hostels are collected and treated in sewage treatment plant at the outskirts of college campus.

Hazardous chemicals and radioactive waste management :The college has made arrangements for the disposal of hazardous waste from the Departments of Chemistry, Botany and Zoology. Waste and hazardous chemicals in the Chemistry labs are properly separated using separating funnel system and disposed off according to safety measures.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways

B. Any 3 of the above

4. Ban on use of plastic	
5. Landscaping	
File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy undertaken by the institution	
7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:	A. Any 4 or all of the above
<ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File
7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities:	B. Any 3 of the above

accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

An educational institution is bound to provide facilities for many of its stakeholders particularly teaching and non-teaching staff and the student community for the smooth functioning of day-to day activities. Along with the teaching learning process of everyday, a variety of programmes, facilities are to be sanctioned. With this into consideration the institution ascertains the execution of such activities like-Ganeshothsava, Onam celebration, celebration of Women's Day, Performance of classical music, dance, Yakshagana, various programmes are organized by Tulu, Hindi, Sanskrit and Kannada Sangha, Gramavikasa yojana where the college has adopted Kudippady, a village in Puttur Taluk for its overall development, programmes like Health and Hygienic Awareness Programmes, Blood Donation Camps etc.. are conducted.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Values, rights, duties and responsibilities of citizens are included in the curriculum of students. For the holistic

development of the students, the college celebrates World Yoga Day, Vivekananda Jayanthi, Constitution day, Independence Day and Republic day etc. Mock parliament session is conducted by the political science department. "DhyanaMandira", a meditation hall is built in the campus. The college has a tradition of beginning every working day with our national song VandeMataram, sung live by our students, Promoting Indian culture and tradition is the main motto of the institution. Political forum and human rights and consumer forum conducts various awareness programmes for the students. We have a mandatory paper named "Constitution of India" in the curriculum. To revere our constitution, National Emblem and the India map is assembled at the entrance of the college. College has democratically elected student's council.

The NSS units of the college conducts many Social Service programs like awareness about Blood donation camps., Anti-Drug Campaign, World AIDS Day, Sadbhavana Day etc., SwacchaBharath and Swaccha Campus Abhiyana are conducted in our college. Voter's literacy programs were conducted by the Electoral Literacy Club of the college. The college has guided the students to enroll their names in the voter's list.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates national and international commemorative days, events and festivals. It is an integral part of learning process. The institution makes lot of efforts in celebrating these days throughout the year. This celebration helps in building today's youth. National festivals and events teach them and remind them about our country's cultural heritage and history. During the year the following days, events and festivals are celebrated: International Yoga Day, Independence Day, Republic Day, Gandhi Jayanthi, Vivekananda Jayanthi, Ganeshothsava, Teacher's Day, Swatch campus Programme, Kargil Vijay Day, Organizing Leadership Training Programme, Organizing workshops/seminars/conferences, Extension and outreach programs in the online mode. Again international AIDS awareness day, Organ Donation day, International Earth Day, Environment. Day, No Tobacco day harmony week etc. were organized by the NCC, NSS, Rovers rangers and Red Cross Units of the College.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the

prescribed format of NAAC

VIVEKANANDA COLLEGE OF ARTS, SCIENCE & COMMERCE (AUTONOMOUS),
PUTTUR

1. Annapoorna Free Midday Meal Scheme

This College was established with the noble intention of providing quality and affordable education to students of rural areas in Puttur. The majority of students in our college come from family backgrounds that earn money through farm labour and other forms of manual labour. Therefore, the money earned is through daily wages, which has no promise of pension and bonus and therefore no long term security. In 1975, the then Principal, Prof. M Sooryanarayanappa understood the need of encouragement to students. So, this scheme was introduced with the noble cause of providing a working lunch to all those who could not afford to bring lunch.

Indepth programme

This innovative extension programme comprising 3 to 4 days started way back in 1984, with the noble intention of educating the high school students of Puttur and neighbouring taluks about the theory and application of Science; in order to promote their interest in Basic Science. It was initiated by the Science faculty with the leadership of Prof. DS Bhat, the then HOD of the Department of Physics and has been conducted during all these 31 years.

File Description	Documents
Best practices in the Institutional website	https://vcputtur.ac.in/wp-content/uploads/2024/02/7.2.1DocumentIndepth-programme.pdf
Any other relevant information	https://vcputtur.ac.in/wp-content/uploads/2024/02/7.2.1-DOCUMENT.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

VIVEKANANDA COLLEGE OF ARTS SCIENCE AND COMMERCE PUTTUR

Performance of the Institution in one area distinctive to its priority and thrust

Rural education and Women Empowerment: The college was started by Vivekananda Vidhyavardhaka Sangha Puttur® - formerly known as Puttur Education Society. More than 70 institutions are run by our mother institution Vivekananda Vidyavardhaka Sangha(R) Puttur; among them more than 60 institutions are situated in rural area.

Grama Vikasa Programmes: With the intention of mutual empowerment of the rural community and the student strength, our college has adopted a village and conducts various programs in the village. Conducted grammar classes and bridge classes of English language and Environment awareness program to the school students of that village. Digital Marketing, session is conducted to the parents of Kodipady school and conducted Demonstration on techniques of using trinocular microscope with camera attachment to the Science teachers of Kodipady school. Conducting In-depth programmes for the high school students to create interest about science subjects. To build much more confidence in the rural students we are providing midday meals facility to the rural poor students and giving scholarships with the help of PTA fund to the students those who are really needy.

File Description	Documents
Appropriate link in the institutional website	https://vcputtur.ac.in/wp-content/uploads/2024/02/7.3.1.pdf
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

More e-content development for the online classes: Online classes are becoming more and more necessary in these years. The College is planning for producing more and more e-content for the use of online classes to reach the students in an effective manner.

Shifting of College office: At the time of applying for autonomous status, there is a necessity of having spacious College office. It has been decided to shift the office to well organized rooms.

Implementation of NEP: As the government is planning to implement National Education Policy for higher education, the College is getting ready for its effective implementations.